



# Olympus Gymnastics Club Ltd

Unit 6, Minors Road, Llay Industrial Estate, Wrexham, LL12 0PJ

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## Olympus Gymnastics Club Ltd Members Privacy Notice

Olympus Gymnastics Club Ltd is a non for profit organisation.

We take your privacy seriously and will ensure your personal information is kept secure. We are registered with British Gymnastics and Welsh Gymnastics who govern the sport and offer competitions and events in which we may participate.

### **Why we might collect information from you**

We only collect information from you under the following circumstances;

- When you complete a registration form for participation within the club
- When you volunteer to support us

### **How we use information about you**

We need to process information about you or your child for the following reasons:

- Contractual purposes  
To provide the gymnastics activity you have requested, communicate with you about this activity, changes to our terms and conditions and to process payments/refunds.
- Legitimate interests  
To meet the legitimate aims of the club and ensure your child is well supported and safe whilst participating in gymnastics. This includes:
  - **Carrying out any relevant risk assessments:**  
Some individuals who present a medical condition that may be a risk or harmed from participating in gymnastics. It is vital that you share any relevant medical information with us so we are aware if this information. We will ask for your agreement to undertake any appropriate assessments.
  - **Identifying any reasonable adjustments and adaptations to support inclusion:**  
If you or your child has a disability or any special needs, we will review the information you have provided to help us identify any actions we can take to support inclusion. We may need to ask you for more information to help us in this process.
  - **Responding to any comments, questions or complaints you may send us.**
  - **Maintaining class attendance records and contact details for emergency purposes.**
  - **Filming and taking photos for coaching purposes and / or to promote the club**  
This will be via our website, club social media accounts and in communications. All film and photos of children will only be published in accordance with your consent and our safeguarding policy.
- Legal reasons  
To comply with applicable laws and to protect the legitimate club interests and legal rights. This includes, but is not limited to the use of your information relating to legal claims and compliance and regulatory activity.
- Marketing  
With your consent we may send you information by email or via social media about club news, activities, products and opportunities that we think will be of interest to you.

### **Sharing information**

We will not share your information with any other organisations except with your consent or in exceptional/emergency circumstances where we believe that the sharing of information about you is vital to protect you, your child or another person.

If you / your child are entered into a competition provided by an external organisation, we will, with your agreement, share the information required to enter the event, usually name, DOB and gender. Most competitions are large events and there are likely to be photographers and people filming.

### **Individual rights**

You have the right to object to any of the above uses of your information by contacting us. Please note that in some cases, this may affect our ability to carry out the things we need to do for you to take part in the gymnastics sessions.

You have the right to see the personal information we hold about you. You can request a copy of any information we hold by writing to us at the address below

If we do hold information about you, you can ask us to delete it or correct any inaccuracies. We will either make the requested amendments or provide an explanation as to why we are not making changes.

If you leave the club the information you have provided will be deleted, except where there is a legitimate and lawful reason to continue to hold your data. In the absence of a legitimate and lawful reason to retain any other information we hold about you, this will be deleted after 12 months, unless you re-join the club within that period.

### **Changes to the Privacy Notice**

We keep our privacy notices under regular review. This privacy notice was last updated on 7<sup>th</sup> September 2018.

### **How to contact us**

Please contact us if you have any questions about our Privacy Notice or information we hold about you:

By email to – [Olympusgymnastics2010@gmail.com](mailto:Olympusgymnastics2010@gmail.com)

Or write to us at

GPDR Data Controller – Olympus Gymnastics Club  
Unit 5/6, Miners Roads, Llay Industrial Estate, Wrexham, LL12 0PJ